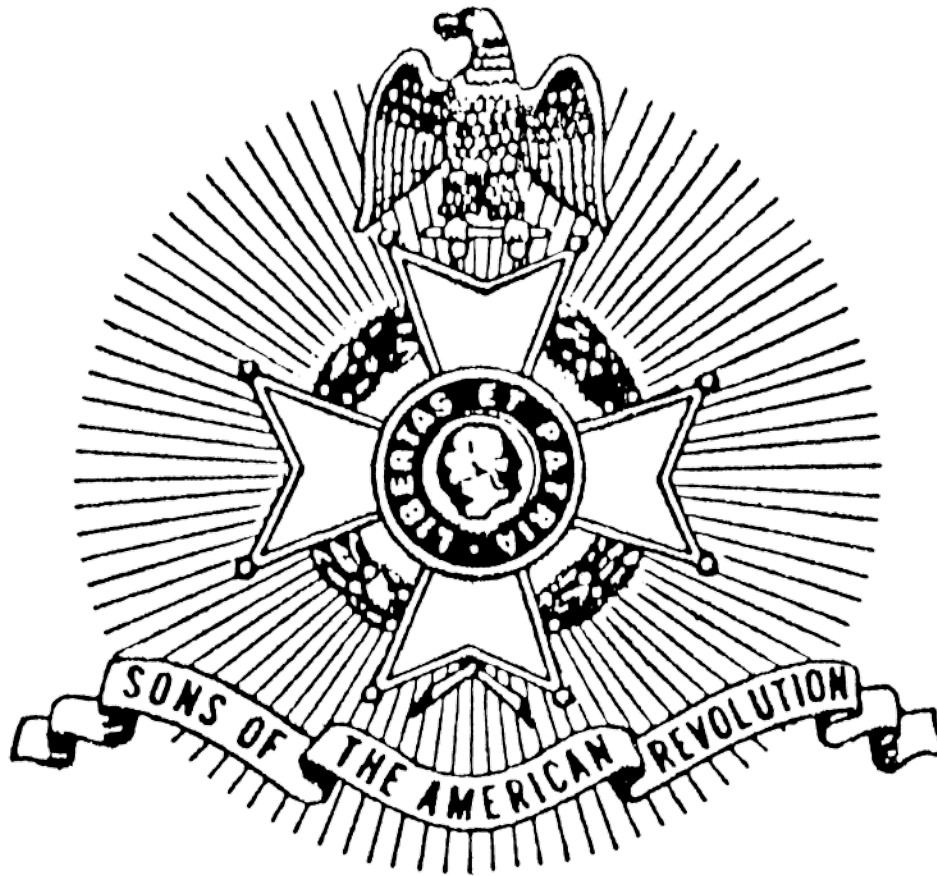


Florida Society Sons of the American Revolution



Committee Charters

2024

Sons of the American Revolution

Mission

The objects of this Society are declared to be patriotic, historical and educational; to unite and promote fellowship among the descendants of those who sacrificed to achieve the independence of the American people, to inspire them and the community-at-large with a more profound reverence for the principles of the government founded by our forefathers; to foster true patriotism; to maintain and extend the institutions of American freedom.

Introduction

The document includes the charters for all active FLSSAR committees as of May 2021. A charter, as outlined in the Society By-Laws "...states the name, duties, structure, powers, method of appointment, and term of office of its members". Committees fall into one of three categories: Statutory, Standing, and Special.

Statutory committees are permanent, prescribed and delineated in the By-Laws, and provide the fundamental functions of executive decision, finances and audit, the nomination of officers, and presentation of medals and awards, including the Patriot Medal.

Standing committees are the most numerous and provide for all outreach to youth, our patriotic and nationalism awards programs, liaison with other Societies, and internal functions. They are of proven worth and may be changed or eliminated only by the Board of Management which may also create new Standing Committees.

Special, or *ad hoc*, committees may be created by Presidential fiat or by the Board of Management. Some Special Committees may be short lived, existing only to complete a specific and well defined objective. These may have a charter or other written description. Others may be ongoing with charters and if proven successful, may be empowered by the Board of Management and transformed into Standing Committees.

Table of Contents

Introduction.....	3
Statutory Committees.....	6
Executive.....	7
Finance.....	8
Financial Review.....	9
Medals and Awards.....	10
Nominating.....	11
Patriot Medal.....	12
Standing Committees.....	13
Americanism Youth Contests.....	14
Archives.....	15
Battle of Pensacola.....	16
Battle of Thomas Creek.....	17
By-Laws.....	18
Children of the American Revolution (CAR) and SAR Junior Members Aide Liaison.....	19
Daughters of the American Revolution (DAR) Liaison.....	20
Eagle Scout Scholarship.....	21
Education Outreach.....	22
Endowment Trust Fund Disbursement.....	23
Ethics.....	24
Florida SAR Endowment Trust Fund.....	26
Florida SAR Operating Budget Trust Fund.....	27
FLSSAR Ladies Auxiliary Liaison.....	28
Genealogy.....	29
George S. and Stella M. Knight Essay Contest.....	30
Habitat for Humanity.....	31
Historic Sites & Celebrations.....	32
History Fairs.....	33
Joseph S. Rumbaugh Oration Contest.....	34
Last Naval Battle of the American Revolution.....	35
Meeting Arrangements - BOM.....	36
Membership Promotion and Retention.....	38
National Society Library.....	39
New Chapter Development.....	40
Newsletters and Periodicals.....	41
Patriotic Activities.....	42
Public Service and Heroism.....	43
Publicity.....	44
ROTC / JROTC.....	45

SAR Educational Center and Museum.....	46
Strategic Planning	47
Technology Advisory Committee	48
Tom & Betty Lawrence American History Teacher Award.....	49
Veterans Affairs	51
Special or Ad Hoc Committees	52
Congress Surplus Allocation.....	53
First Amphibious Assault Memorial	54
Revision History	55

Statutory Committees

Explanation

As established by the By-Laws, there are six statutory committees.

- Executive
- Finance
- Financial Review
- Medals and Awards
- Nominating
- Patriot Medal

A Statutory Committee has the following Characteristics:

1. Statutory Committees are established by, and their charters set forth in, the By-Laws.
2. Statutory Committees perform functions and have powers as stated in the By-Laws.
3. Statutory Committees remains in existence permanently, from year to year.
4. Members of Statutory Committees are appointed by the officer identified in their By-Law and are concurrent with that of the appointing officer unless otherwise stated in the ByLaws.

Changes to Statutory Committees are made by amending the By-Laws.

By-Laws may be amended by following the process as outlined in the Amendments Section of the current version of the By-Laws of the Florida Society.

Florida Society Sons of the American Revolution Committee Charter

Name:

Executive

Status

Statutory

Purpose:

To act on any matter between regular meetings of the Board of Management the Chairman deems of such importance and urgency that action must be taken before the next regular Board of Management meeting. To act on matters provided in the By-Laws. To offer advice to the President and National Trustee regarding issues the Committee feels FLSSAR should support at the Trustee's Meeting

Authority:

Florida Society By-Laws, Article V, Section 1

Members:

Chairman: FLSSAR President
Vice Chairman: FLSSAR Senior Vice President
Immediate past FLSSAR President
Secretary: FLSSAR Secretary
Fiscal Advisor: FLSSAR Treasurer
Member-at-Large Compatriot

Functions:

Three members shall constitute a quorum. The Executive committee shall have the power to conduct its business by mail, e-mail or by electronic means or telephone in lieu of convening in formal session; provided, however, that each member of the Committee shall confirm by email or hardcopy letter to the Secretary, each vote he has given by telephone. A report shall be made by the Chairman and/or Secretary at each meeting of the BOM detailing all actions taken by the Executive Committee since its last report to the BOM. During intervals between meetings of the BOM, the members of the Committee shall have the duty to meet on call of the Chairman and to act for the Board of Management ad interim on any matter that the Chairman deems to be of such urgency and importance that the action must be taken before the next regularly-scheduled meeting of the BOM. The committee shall also serve as a council to advise the President on planning and operational matters about which he deems the counsel of the Committee to be needed or helpful. The Committee shall also serve as a council to advise the President and the National Trustee on national NSSAR issues that FLSSAR members have interest in to present to the National Trustee Meetings.

Proposed: By-Laws, April 10, 1995

Approved:

Amended: May 2, 2015

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Finance

- Status Statutory
- Purpose: To exercise management over all FLSSAR finances except the Endowment Trust Fund and Operating Budget Trust Fund.
- Authority: Florida Society By-Laws, Article V, Section 5.
- Members: A Chairman who shall be the Treasurer of the Florida Society and two other members, who shall be appointed by the President, Florida Society for terms concurrent with that of the appointing officer.
- Functions: To exercise management supervision over all FLSSAR finances except those of the Endowment Trust Fund and those of the Operating Budget Trust Fund.

Proposed: By-Laws, April 10, 1995

Approved: April 10, 1995

Amended: Annual Meeting May 14, 2016

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Financial Review

Status

Statutory

Purpose:

To conduct, or cause to be conducted, an annual internal peer review of the financial books and records of the FLSSAR for the preceding fiscal year.

Authority:

Florida Society By-Laws, Article V, Section 2

Members:

The President shall appoint a Financial Review Committee of not less than three nor more than five Members of the FLSSAR.

Functions:

The Financial Review Committee is responsible for conducting an annual internal review of the books and financial records of our Society. The Treasurer provides the committee with sufficient and appropriate materials to review the activities, transactions, and financial assets of the FLSSAR. After reviewing the data, materials and records provided, the Committee determines if those records and processes accurately reflect the financial position of the FLSSAR

The report of such review shall be presented to the Board of Management for approval prior to the Annual Meeting of the FLSSAR.

The word "audit" is a reserved term and does not pertain to this charter.

Proposed: By-Laws, April 10, 1995

Approved: April 10, 1995

Amended: May 18, 2024

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Medals and Awards

Status

Statutory

Purpose:

Implement, administer and keep records for the Medals and Awards program. (except Patriot Medal)

Authority:

Florida Society By-Laws, Article V, Section 4.

Members:

A Chairman and four Members who shall be appointed by the President, Florida Society and whose terms shall be concurrent with that of the appointing officer.

Functions:

To designate the person(s), groups, or organizations to whom medals (other than the Patriot Medal), plaques, prizes, decorations, trophies, certificates, gifts, honoraria, or other awards, except as provided for in these By-Laws, are to be given by and in the name of the Florida Society.

To arrange for medals, plaques, and the like to be suitably engraved; for certificates and the like to be suitably inscribed, signed and framed for hanging; and for the items which are to be awarded to be on hand at or before the scheduled time of the presentation ceremony.

To designate the person who will present the medal or award to the recipient.

To furnish the Secretary, at the time of the Annual Meeting, a list of all medals and awards that have been given out by this committee during the year of its tenure, so that the names of all holders thereof may be permanently recorded in the annals of the Florida Society

To provide advice and guidance to the chapters regarding medals and awards proposed to be given by the chapters. Nominations of persons to be considered by this Committee for awards may be made to the Committee by any member of the FLSSAR; such a nomination should include a statement detailing the qualifications of the nominee for such consideration, and should be sent to the Chairman of the Committee

Approved By-Laws, April 10, 1995:

Approved:

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Nominating

- Status:** Statutory
- Purpose:** To nominate at least one candidate, qualified and willing to serve, for each office that is to be filled by election by the FLSSAR at its next Annual Meeting.
- Authority:** Florida Society By-Laws, Article III, Section 2. (a) (1)
- Members:** Five members who shall not have served on a Nominating Committee during the preceding two years shall be elected by the Board of Management at its first regular BOM meeting following the annual meeting from a slate of nominees who shall have been nominated by the President and/or the Board of Management. The five elected shall serve until the adjournment of the next Annual Meeting and shall elect from their number a Chairman. (Article III, Section 2 a. (1) (a)).
- Functions:** To solicit candidates who are qualified and are willing to serve, at least one candidate for each office, to be filled by election at the next Annual Meeting. The Chairman, or other committee member designated by him, shall announce at least 60 days prior to the Annual Meeting, the names of the persons chosen by the Committee to be the nominees for the respective offices, and shall thereupon deliver a copy of the committee report to the Secretary who shall publish it in such a manner and at such time as to assure that every member of the FLSSAR is given at least thirty days advance information as to the names of persons whom the Committee will nominate for the respective offices for the following year. At the next Annual Meeting of the FLSSAR the Chairman, or other committee member designated by him, shall place in nomination the names of the respective candidates proposed by the Committee to be officers of the FLSSAR for the following year, and he shall thereupon deliver a copy of the committee report to the Recording Secretary. (Article III Section 2 A. (1)(b))

Approved By-Laws, April 10, 1995:

Approved:

Amended: 10/5/2019

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Patriot Medal

Status

Statutory

Purpose:

To designate members of the FLSSAR to whom the Patriot Medal will be awarded. To present the Patriot Medals at the final session of the Annual Meeting by the Chairman of the Committee or his designee.

Authority:

Florida Society By-Laws, Article V, Section 3.

Members:

The President of the FLSSAR shall appoint, and name the Chairman of, the Patriot Medal Committee, to consist of five members of the FLSSAR, each of whom has previously been awarded the Patriot Medal by the FLSSAR. The terms of the Chairman and Members shall be concurrent with that of the appointing Officer.

Functions:

Consideration of Nominations: Nominations of persons to be considered by the Committee for the Patriot Medal may be made by any member of the FLSSAR. Such nomination should include a statement detailing the qualifications of the nominee, and must be sent to the Chairman of the Committee at or before January 31st of each year.

Presentation of the Patriot Medal: The Committee shall assure that the Patriot Medal, properly engraved, and a framed Certificate attesting to the Award, are on hand at the scheduled time of the Presentation Ceremony. The Chairman of the Committee, or his designee, shall present the Award at the Final Session of the Annual Meeting of the Florida Society, and, he shall furnish annually to the Secretary of the Florida Society a list of persons to whom the Patriot Medal has been awarded so that the annals of the Society may record the names of all holders of the Patriot Medal as being life Members of the Board of Management (By-Laws Article II. Section 1. a.).

Approved By-Laws, April 10, 1995

Approved:

Amended:

Revoked:

Standing Committees

Explanation

A Standing Committee has the following characteristics: (By-Laws Article V. Section. 6. b.)

1. Standing Committees are established and empowered by action of the Board of Management.
2. Standing Committee Charters may be amended or revoked by action of the Board of Management.
3. Standing Committees perform functions. They remain in existence as long as their Charters remain in effect.
4. Standing Committee Charters designate the class of business for which the Standing Committees have cognizance; and they grant authority to conduct business.
5. Members of Standing Committees are appointed by the officer identified in their Charter. Members of Standing Committees serve for a term as stated in their Charter.

Changes to Standing Committees may be made in the following manner:

- 1) Suggested changes are submitted to the subject committee for recommendations and a position on the change(s).
- 2) The subject committee shall submit the proposed change(s) to the next Board of Management where the change(s) shall be subject to a decision by a simple majority vote.

The subject committee charter will be changed, if appropriate, or, if necessary, a new charter will be written for dissemination to the membership in the next issue of the Florida Patriot or will be posted on the FLSSAR web site.

Florida Society Sons of the American Revolution Committee Charter

Name: **Americanism Youth Contests**

Status: Standing

Purpose: To administer the NSSAR Americanism Youth Contests (The Elementary Poster and Middle School Brochure Contest) for the Florida Society. The aim of this contest is to stimulate interest in American History in support of the established school curriculum

Authority: Florida Society By-Laws, Article V, Section 6. b

Members: A Chairman and six Members, with the goal of having one member to represent each of the seven Vice Presidential Regions, appointed by the President Florida Society, and whose terms are concurrent with that of the appointing officer.

Functions:

- To administer the contests for the Florida Society in accordance with the National Society Guidelines.
- To provide chapters with current guidance to conduct local contests.
- To encourage chapters to conduct contests to select a winning contestant for the State contest at the annual meeting.
- To maintain a close relations with chapter contest chairmen and provide assistance when needed.
- To ensure adequate space and time is reserved at the annual meeting for judging of the contests. A minimum of three judges should be adequately trained and not biased on the criteria in evaluating the students' contest entries.
- To ensure that the FLSSAR contest winners are delivered in sufficient time to Congress for judging.
- To report the winning entries to the FLSSAR Treasurer and Ladies Auxiliary Treasurer for the checks to be delivered and presented to the winning chapters at the annual meeting if possible.
- To report all contest costs to the FLSSAR Treasurer and file a report for the next Board of Management meeting.

Proposed:

Approved:

Amended: May 19, 2018

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Archives

Status

Standing

Purpose:

To establish and maintain the Society's Archives

Authority:

Florida Society By-Laws

Members:

A Chairman and additional Members who shall be appointed by the President

Functions:

To gather, sort, collate, and index official and other significant documents and artifacts of the Florida Society, and similar materials from individual chapters, compatriots, and related organizations, of significance to the Society.

To establish and maintain a secure and accessible repository of these documents and artifacts. To publicize to the members of the Society the existence of the Archives as necessary.

To store, catalogue and preserve these materials; to maintain a master catalogue and index.

To keep its index, catalogue and the materials in its custody available for reference and study

Proposed: May 5, 2000

Approved: May 5, 2000

Amended:

Revoked:

Florida Society
Sons of the American Revolution
Committee Charter

Name:

Battle of Pensacola

Status

Standing

Purpose:

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and additional Members who shall be appointed by the President, Florida Society and whose terms shall be concurrent with the appointing officer.

Functions:

Proposed:

Approved:

Amended:

Revoked:

Florida Society
Sons of the American Revolution
Committee Charter

Name:

Battle of Thomas Creek

Status

Standing

Purpose:

To ensure the FLSSAR conducts appropriate ceremonies commemorating the Thomas Creek Battlefield.

Authority:

Florida Society By-Laws, Article V, Section 6. c (1).

Members:

A Chairman and additional Members who shall be appointed by the President, Florida Society and whose terms shall be concurrent with the appointing officer.

Functions:

To plan, budget, and properly implement the annual commemoration the Battle of Thomas Creek

Proposed:

Approved:

Amended: 10/5/2019

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

By-Laws

Status

Standing

Purpose:

To update and maintain the Governing Documents of the Florida Society.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman, usually the Senior Vice President, and additional Members, normally four, as the President, Florida Society may appoint and whose terms shall be concurrent with that of the appointing officer.

Functions:

To maintain a current Master Copy of the Articles of Incorporation and the Bylaws of the Florida Society.

To receive, review, and/or make recommendations for proposed amendments to the Articles of Incorporation of the FLSSAR consistent with Article IX of that document.

To receive, review, and/or make recommendations for proposed amendments to the Bylaws of the FLSSAR consistent with Article VIII, Section 3 of that document.

To publish approved changes to the documents over which this committee has cognizance, ensuring one document doesn't conflict with the approved changes of another.

To promulgate Bylaw changes as approved by the Florida Society at an Annual or Special Meeting, in coordination with the State Recording Secretary and State Secretary through errata sheets, page changes, articles in the Florida Patriot, email and the Florida Society website.

To print revised editions, as required, of the documents over which this committee has cognizance, in coordination with the State Secretary. To make limited distribution of hardcopy documents over which this committee has cognizance to appropriate State Officers and Committee Members. To assign to the State Secretary the bulk of document printing for distribution to all State Officers, Committee Chairmen, and Chapter Presidents. In lieu of printing, revised editions of the documents over which this committee has cognizance can be made available through electronic means such as email or the posting to the Florida Society website.

Proposed: August 1, 1992

Approved: August 1, 1992

Amended: September 7, 2013

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Children of the American Revolution (CAR) and SAR Junior Members Aide Liaison

Status

Standing

Purpose:

To administer and coordinate the Florida Society support for Children of the American Revolution (CAR). To also serve as the SAR Junior Members Aide and Page Committee

Authority:

Florida Society By-Laws, Article V, Section 6. b

Members:

A Chairman and such additional Members as may be appointed by the Florida Society President, and whose terms shall be concurrent with that of the appointing officer

Functions:

Establish and maintain liaison between the FLSSAR and the N.S.C.A.R. and F.S.C.A.R. The local FLSSAR Chapters should coordinate joint functions and activities between the local societies, the N.S.C.A.R. and F.S.C.A.R.

FLSSAR Chapters should assist in the chartering of new F.S.C.A.R. Societies if requested to do so.

Support the local C.A.R. Societies and F.S.C.A.R with Senior Leaders from the local FLSSAR Chapters and also provide monetary support to the local C.A.R. Societies in their area.

At the Fall Board of Management Meeting, it shall be the duty of the current Committee Chair to request a budget amount for the Annual Grant for the coming year. This should be done before budget for the coming year is presented by the FLSSAR Treasurer. The Treasurer needs to be informed of your requested amount before he prepares the new budget.

The FLSSAR Annual Grant is presented to the President of the F.S.C.A.R., by the incumbent FLSSAR President or his representative, at the F.S.C.A.R. annual meeting which is normally in March.

Encourage male members of the F.S.C.A.R. to become members of the SAR when they attain eligible age.

Members of the FLSSAR can obtain a current listing of all F.S.C.A.R. officers, both members and seniors at the local society, state and national level by visiting the F.S.C.A.R. or N.S.C.A.R. web site or by requesting a listing from any member of this committee.

Utilize the F.S.C.A.R. members (Aides & Pages) and SAR Junior members (Aides) to perform the duties of escorting the various youth winners and their family members to the dais to receive their respective awards at our annual Youth Awards Luncheon

Insure that the participants, Aides, Pages and Junior members are aware that FLSSAR will pay for their meal at our annual Youth Luncheon.

Insure that the participant's names are listed or announced at the annual Youth Awards Luncheon and that an appropriate N.S.C.A.R. certificate or medal is presented to all participants.

No report is required to carry out the duties of this committee other than the reports for our BOM meetings and our annual meeting.

Proposed: July 10, 1993

Approved: July 10, 1993

Amended:

Revoked:

Florida Society
Sons of the American Revolution
Committee Charter

Name:	Daughters of the American Revolution (DAR) Liaison
Status	Standing
Purpose:	To establish and maintain Liaison with Florida Society Daughters of the American Revolution and to further the objectives of both Societies.
Authority:	Florida Society By-Laws, Article V, Section 6. b.
Members:	A Chairman and such Members, normally four, as may be appointed by the President of the Florida Society and whose terms shall be concurrent with that of the appointing officer.
Functions:	To promote a close relationship between the Florida Society SAR, (FLSSAR) and the Florida Society, DAR (FSSDAR). To maintain a harmonious working relationship between the FLSSAR and FSSDAR. To coordinate FLSSAR requests for FSSDAR assistance or cooperation. To direct authorized liaison between FLSSAR Regional Vice Presidents and FSSDAR Regents. To report the status of FSSDAR/FLSSAR relationships written and oral, to the Board of Management Meetings. To encourage Color Guard Members to participate in presenting the colors at State DAR conferences.

Proposed: October 24, 1992

Approved: October 24, 1992

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Eagle Scout Scholarship

- Status:** Standing
- Purpose:** To administer the Eagle Scout Scholarship Program for the Florida Society
- Authority:** Florida Society By-Laws, Article V, Section 6. b.
- Members:** A Chairman and at least five other Members to be appointed by the President, Florida Society, and terms shall be concurrent with that of the appointing officer.
- Functions:**
- To publicize the NSSAR Eagle Scout Scholarship and Awards Program, to request assistance and cooperation from the Scout Executives of the Florida BSA Councils, to assist Chapter Eagle Scout Committee Chairmen understand the Program and to tell them how to obtain the necessary forms and names of eligible Eagle Scouts.
 - To request that Chapters inform the State Eagle Scout Committee Chairman of their Chapter winner by January 2 annually and to select the FLSSAR Eagle Scout Scholarship nominee by February 1 annually.
 - To forward the papers of the FLSSAR first place winner to the NSSAR Eagle Scout Chairman by February 22 annually.
 - To arrange for the FLSSAR winner to attend the Annual/Spring BOM, expenses paid, to receive his awards.
 - To publicize the Robert E. Burt Boy Scout Volunteer Award for FLSSAR scouters of the Sons of the American Revolution. The award and forms are available on the NSSAR Eagle Scout Committee web site.

Chapter Suggestions:

- For an Eagle Scout Court of Honor Ceremony, we suggest the Chapter present at the Ceremony the following: Eagle Scout Printed Certificate (ES-0412), Eagle Scout Partners for Good Citizen Patch (ES-GCP), a Certificate Presentation Folder to present the Certificate in. Also have plenty of the FREE Eagle Scout Pamphlets (ES-F) to hand out.
- For the Chapter Eagle Scout Scholarship Winner, we suggest the Chapter present at the Chapters Eagle Scout Award Ceremony the following: Eagle Scout Scholarship Medal (ES-M), Eagle Scout Engraved Certificate (ES-0411), Eagle Scout Scholarship Competition Patch, and a Certificate Presentation Folder to present the Certificate in. The Eagle Scout Scholarship Competition Patch is available to each Eagle Scout who completes the requirements listed in the Eagle Scout Scholarship Program
- All of the items listed above that are purchased from the NSSAR Merchandise Department, as well as some Scholarship Awards, are eligible for reimbursement from the Endowment Trust Fund Disbursements Committee. See the ETF Grant Application Guidelines on the FLSSAR web site for details.

Proposed: July 31, 1993

Approved: July 31, 1993

Amended: May 5, 2000

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name: **Education Outreach**

Status: Standing

Purpose: To administer the Florida Society portion of NSSAR Education Outreach Program of the Education Committee.

Authority: Florida Society By-Laws, Article V, Section 6. b

Members: A Chairman and additional Members, normally four, as the President, Florida Society may appoint and whose terms shall be concurrent with that of the appointing officer.

Functions: Co-ordinate with the Education Committee of NSSAR and others as directed to function as the “state-level society Education Outreach Coordinator” requested by the National Education Committee.

Work to establish an Education Outreach team leader at each chapter whose duties include:

- Implementing Youth Protection training, currently offered on the NSSAR website, for compatriots involved in Education Outreach programs.
- Preparing Presenter Data Sheets for each presentation as proscribed by national and sending a copy to this Committee.
- Reporting quarterly to this Committee the name and number of presentations made by team members and the status of YPT program compliance.

Report state participation in Education Outreach Programs to the National Education Committee.

Promote and support chapter participation in NSSAR Education Outreach programs.

Monitor and advise any chapter level initiative advocating for education outreach.

Review and approve lesson plan and applications for the Youth Education Award Medal.

Forward approved applications for the Youth Education Award Medal to the state Medals and Awards Committee.

Take other action as authorized by the Board of Management

Proposed:

Approved: Oct 5, 2019

Amended: May 18, 2024

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Endowment Trust Fund Disbursement

- Status:** Standing
- Purpose:** To authorize the disbursement of funds for authorized projects and activities from the Endowment Trust Fund (ETF).
- Authority:** Florida Society By-Laws, Article V, Section 6. b.
- Members:** A Chairman and six Members, the goal is for each Committee Member to represent one of the seven Vice Presidential Regions, appointed by the President Florida Society, and whose terms are concurrent with that of the appointing officer.
- Functions:**
- To receive requests for grants from the Endowment Trust Fund from Chapters.
 - To evaluate each request and by majority vote, approve, approve with conditions, or disapprove, each request, following the guidelines for ETF applications.
 - To forward copies of approved requests for grants to the Endowment Trust Fund Treasurer authorizing the issuance of checks.
 - To authorize the disbursement of funds to further the objectives of the Society; Patriotic, Historic and Educational.
 - To authorize the disbursement of funds when directly ordered by the Board of Management.
 - To ensure that funds are not disbursed to benefit an SAR Member nor to pay for normal and ordinary expenses of any chapter.
 - To ensure that disbursement of funds in a calendar year does not exceed that amount set by the Trustees of the Endowment Trust Fund.
 - To encourage all FLSSAR Chapters to participate in the Endowment Trust Fund grant process by personal contact with Chapter Presidents and other Chapter Officers.
 - To encourage the expansion of chapter membership thru Chapter Awards in the community. Publicity can attract more members, and more members working for their Chapters means more awards.

Approved By-Laws, April 10, 1995

Approved:

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Ethics

Status

Standing

Purpose:

In an effort to maintain the high standard of conduct expected and deserved by our Forefathers, our Members, and the American public Florida Society SAR operates under the Code of Business Ethics and Conduct outlined below.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman appointed and additional Members, not less than 5, who shall be appointed by the President, Florida Society and whose terms shall be concurrent with the appointing officer.

Functions:

Ensure adherence by all Florida members to the policies as set forth below.

Upon receiving a complaint perform due diligence in investigating said complaint and forward the committee recommendation to the Florida Executive Committee for any action deemed necessary.

Compliance Requirements All members, employees, and volunteers are required to comply with applicable federal, state, and local laws and regulations and with National Society SAR and Florida Society SAR bylaws and policies.

Prohibited Actions

No member, employee, or volunteer shall engage in the following actions:

Authorize the use of or use for the benefit or advantage of any person, the name, emblem, endorsement, services or property of Florida Society SAR, except in conformance with Florida Society SAR policy.

Accept or seek on behalf of any other person, any financial advantage or gain of other than nominal value offered as a result of the member's, employee's, or volunteer's affiliation with Florida Society SAR.

Publicly use any Florida Society SAR affiliation in connection with promotion of partisan politics, religious matters or positions on any issue not in conformity with the official position of Florida Society SAR.

Disclose any confidential Florida Society SAR information that is available solely as a result of the member's, employee's or volunteer's affiliation with Florida Society SAR to any person not authorized to receive information, or use to the disadvantage of Florida Society SAR any such confidential information, without the express authorization of Florida Society SAR.

Knowingly take any action or make any statement intended to influence the conduct of Florida Society SAR in such a way as to confer any financial benefit on any person, corporation or entity in which the individual has a significant interest or affiliation.

Operate or act in a manner that creates a conflict or appears to create a conflict with the interests of Florida Society SAR and any organization in which the individual has a personal, business or financial interest.

Retaliate against any member, employee or volunteer who seeks advice from, raises a concern with or makes a complaint about fraud, waste, abuse, policy violations, discrimination, illegal conduct, unethical conduct, unsafe conduct or any other misconduct by the organization, its members, employees or volunteers.

Operate or act in any manner that is contrary to the best interest of National and Florida Society SAR.

Conduct in disseminating via multi-party e-mail, mail, social media or other means, disparaging, maligning, false, or harassing comments or statements concerning compatriots.

Issuance of circulars, communications or pronouncements regarding the Florida Society SAR purporting to represent official policies of the Florida Society SAR via e-mail, mail, social media or other means, without the approval of the Trustees, Executive Committee or the Executive Director.

Misappropriate or convert to personal use the personal or intellectual property of the Florida Society SAR without the approval of the Trustees, or if that authority is delegated, without the approval of the Executive Committee or the Executive Director.

Reporting Responsibility

Each member, employee, volunteer and other stakeholder of Florida Society SAR has an obligation to report in accordance with this Code of Business Ethics and suspected violations of this Policy.

**Handling of
Reported
Violations**

Violations of this Policy shall be referred to the Ethics Committee for investigation. The investigation may be instituted by a written complaint or by information brought to the attention of the Chairman or a member of the committee. The committee shall investigate the alleged violation. At the conclusion of the investigation the committee may hold hearings and take testimony as provided in Robert's Rules of Order.

At the conclusion of the hearing and investigation the committee may take such action as it deems necessary, or it may recommend disciplinary action to the President and the Executive Committee. In the event of a recommendation for disciplinary action by the President and the Executive Committee, the Executive Committee shall review the findings of the Ethics Committee and take appropriate action or no action as the case requires.

The alleged violator may appeal the action taken by the Executive Committee by filing notice within thirty (30) days demanding a hearing on the alleged violations before the Executive Committee at a date time and place which shall be set by the Executive Committee. The alleged violator shall have a further right to appeal any action taken by the Executive Committee to the Board of Managers at its next regular meeting. Executive Committee action other than expulsion shall be confirmed by a majority vote of the members of the Board of Managers present. If the action being sought against the alleged violator is expulsion from Florida Society SAR, a two-thirds (2/3) vote of the members of the Board of Managers present and voting shall be necessary to expel. Such alleged violator shall have a further right to appeal any action taken by the Board of Managers to the immediately following Annual Meeting. Board of Managers action other than expulsion shall be confirmed by a majority vote of the delegates at said Annual Meeting present and voting. If the action being sought against the alleged violator is expulsion from Florida Society SAR, a two-thirds vote of the delegates at said Annual Meeting present and voting shall be necessary to expel.

Proposed:

Approved:

Amended: Change from Ad Hoc to Standing, 2 Feb 2017

Revoked:

**Florida Society
Sons of the American Revolution
Committee Charter**

Name:

Florida SAR Endowment Trust Fund

Status

Standing

Purpose:

To administer the assets of the Florida SAR Endowment Trust Fund in accordance with the governing trust document and relevant Florida Statute.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

The current elected Trustees of the Florida SAR Endowment Trust Fund

Functions:

To invest the assets of the trust in accordance with the governing trust document and relevant Florida Statute.

To make charitable distributions from the trust in accordance with the governing trust document and relevant Florida Statute.

To provide accountings of trust transactions to the FLSSAR in accordance with the governing trust document and relevant Florida Statute.

To file or cause to be filed an annual not-for-profit tax return as may be required under governmental regulations.

To notify the NSSAR Director of Finance of the existence of the trust so that it may be included under the federal tax exemption of the NSSAR.

To perform any other duties that may be required in accordance with the governing trust document and relevant Florida Statute.

Proposed:

Approved:

Amended:

Revoked:

**Florida Society
Sons of the American Revolution
Committee Charter**

Name:

Florida SAR Operating Budget Trust Fund

Status

Standing

Purpose:

To administer the assets of the Florida SAR Operating Budget Trust Fund in accordance with the governing trust document and relevant Florida Statute.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

The current elected Trustees of the Florida SAR Operating Budget Trust Fund.

Functions:

To invest the assets of the trust in accordance with the governing trust document and relevant Florida Statute.

To make charitable distributions from the trust in accordance with the governing trust document and relevant Florida Statute.

To provide accountings of trust transactions to the FLSSAR in accordance with the governing trust document and relevant Florida Statute.

To file or cause to be filed an annual not-for-profit tax return as may be required under governmental regulations.

To notify the NSSAR Director of Finance of the existence of the trust so that it may be included under the federal tax exemption of the NSSAR.

To perform any other duties that may be required in accordance with the governing trust document and relevant Florida Statute

Proposed:

Approved:

Amended:

Revoked:

Florida Society
Sons of the American Revolution
Committee Charter

Name:

FLSSAR Ladies Auxiliary Liaison

Status

Standing

Purpose:

To establish and maintain liaison with the Florida Society Sons of the American Revolution Ladies Auxiliary and to further the objectives of both organizations.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and such members, normally two, as may be appointed by the President, Florida Society, whose terms shall be concurrent with that of the appointing officer.

Functions:

To promote a close and harmonious working relationship between the Florida Society SAR and the Florida Society Ladies Auxiliary Committee.

To coordinate FLSSAR requests for the assistance of FLSSAR Ladies Auxiliary in promoting goals and projects in accordance with enacted By-Laws and objectives.

To coordinate requests by and provide assistance to the Ladies Auxiliary in securing meeting rooms and display tables at regular meetings of the FLSSAR Board of Management, and to encourage support for fundraising projects undertaken by the Ladies Auxiliary.

To deliver a written and/or verbal report on the status of FLSSAR Ladies Auxiliary activities at each Board of Management meeting.

To assist the FLSSAR President in providing for the installation of Ladies Auxiliary officers as part of the FLSSAR Annual Meeting.

Proposed:

Approved:

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Genealogy

Status

Standing

Purpose:

To serve as a genealogical resource for the Compatriots, Chapters, and the Society and to initiate measures pertaining to Genealogy and lineage of importance to the Society.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and additional Members appointed by the President, Florida Society, whose terms shall be concurrent with that of the appointing officer.

Functions:

To encourage, support and advise chapter Registrars & Genealogists on genealogical problems regarding prospective member applications and supplemental applications. This can be done in tandem with the Membership Promotion and Retention Committee. There is no reason to have a prospective member fail to become a member of NSSAR because there was no one to help the local Chapter find enough documentation to ensure approval of his application by the NSSAR.

To assist the Florida Society Registrar and the Genealogist with lineage problems pertaining to new and supplemental applications arising from evaluation of applications at the national level.

To establish a network for obtaining appropriate documents.

To help develop positions and strategy relating to questions of applied genealogy, or lineage, which may result from policies or actions of the National Society.

To implement the genealogical policies of the National Society.

To promote and assist chapter and Society Genealogy workshops for the purpose of membership recruitment; to cooperate with the Daughters of the American Revolution and other genealogy/lineage societies.

Proposed: May 5, 2000

Approved: May 5, 2000

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

George S. and Stella M. Knight Essay Contest

Status

Standing

Purpose:

To administer the Knight Essay Contest for the Florida Society.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and additional Members as shall be appointed by the President, and whose terms shall be concurrent with that of the appointing officer.

Functions:

Each year, to devise what the committee deems to be the best way to administer the Knight Essay Contest for the Florida Society

To write rules for the Florida Contest and, if not identical to the National rules, provide for a method whereby an essay from Florida can be entered into the National contest.

To publicize and promote the Knight Essay Contest.

To establish some method whereby local chapters may conduct local contests if they choose.

To receive and judge entries in the state Society competition.

To forward the Florida Society winning Knight Essay Contest to the National Committee to compete in the National competition.

To announce the contest results at the Spring BOM Meeting; to invite the first place winner to the BOM Meeting to receive the award; to distribute second and third place awards.

To report quarterly to the Board of Management on the status of the Knight Essay Contest; to provide a timely budget, and budget requests to Treasurer of the Florida Society.

Proposed:

Approved:

Amended: May 5, 2000; April 28, 2007

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Habitat for Humanity

Status

Standing

Purpose:

To promote community outreach and patriotic education through participation in the charitable work of the Habitat for Humanity by chapters of the Florida Society.

Authority:

Florida Society Bylaws. Article V. Section 6.b.

Members:

There shall be a Chairman and three members appointed by the President of the Florida Society whose terms shall be concurrent with that of the appointing officer. The FLSSAR Senior Vice President shall serve *ex officio*.

Functions:

To participate in the dedication ceremonies of the Habitat for Humanity houses built or rehabilitated within the area for which the chapter is responsible. This includes:

1. Providing the gift of a porch/mailbox flag kit for installation by the Habitat volunteers.*
2. Providing a copy of the NSSAR "The American Flag, History and Etiquette" booklet, a publication by the Center for Advancing America's Heritage. **
3. Providing a copy of the Constitution of the United States of America. ***
4. Attendance by a chapter representative(s) in Colonial Dress or Class B uniform at the dedication and presentation of the home to the new owners.
5. Participating chapters are eligible for reimbursement from the Endowment Trust Fund (ETF) for expenses incurred. See ETF Disbursement Committee Guidelines for particulars.

*Look for Sales at Lowes or Home Depot

**Currently available at no charge from Education Director, NSSAR Headquarters

***Available at no charge from your Congressman or woman

Proposed: October 21, 2011

Approved: October 21, 2011

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name: **Historic Sites & Celebrations**

Status: Standing

Purpose: To preserve, mark, and interpret historic sites and buildings and to monitor special historic celebration events and encourage FLSSAR participation.

Authority: Florida Society By-Laws, Article V, Section 6. b.

Members: A Chairman, usually the State Historian and such other Members as may be necessary, to be appointed by the President, Florida Society and whose terms shall be concurrent with that of the appointing officer.

Functions:

- To discover and define Revolutionary War sites in Florida that may be of sufficient significance that can be considered for status of Commemorative Site.
- To develop the history and background of such sites as may be proposed especially its importance to the Revolutionary War, local significance, extent of the “battle”, numbers of combatants, personalities involved and general interest of the site.
- To document the site, reference to authorities, bibliography and other evidence.
- To prepare the documentation to be presented to the determining body at the National Level.
- To support the activities of the three established battlefield commemoration committees (Battle of Pensacola, Battle of Thomas Creek, and Last Naval Battle) and to provide a state-wide forum for encouraging participation in celebration events and for sharing best practices for these events.
- To support existing historic celebration events such as Liberty Tree dedications and Constitution Week celebrations and to assist Chapters desiring to develop additional events that may have local or national significance. Examples of the latter include marking of Patriot graves or celebrations of lives of Revolutionary War patriots whose exploits had significant Florida connections.
- To coordinate celebration of the 250th Anniversary of the American Revolution within the FLSSAR, between the FLSSAR and the NSSAR, and with other patriotic and educational organizations in Florida. The committee will invite participation by representatives of other cognizant FLSSAR committees and maintain communications with those committees to promote coordination and publicity of 250th celebration events. Through the Senior Vice president and Regional Vice Presidents, the committee will support and engage Chapters in conducting events and providing recognition to members whose efforts contribute to the public knowledge of the founding of America during the period from the Stamp Act to the Treaty of Paris ending the Revolutionary War.

Proposed: July 31, 1993

Approved: July 31, 1993

Amended: 10/27/2006, 5/19/2018, 10/8/2022

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

History Fairs

- Status Standing
- Purpose: To further the educational and historical objectives of the NSSAR through participation of the FLSSAR in the annual National History Day and Florida History Fair contests.
- Authority: Florida Society By-Laws, Article V, Section 6. b.
- Members: A Chairman and three additional members to be appointed by the President, Florida Society, whose terms of office shall be concurrent with that of the appointing officer. The Sr. Vice President, FLSSAR, shall serve *ex officio*.
- Functions: To continue FLSSAR sponsorship of the Colonial Heritage Award to be given at the annual Florida History Fair contest by obtaining the necessary funds from the FLSSAR treasurer and confirming the sponsorship with the state coordinator of the Florida History Fair.*
- To provide an appropriate FLSSAR award to the winner(s) of the Colonial Heritage Award to supplement the Florida History Fair award.**
- To provide each chapter with the booklet entitled Florida History Fair, an Opportunity for Participation – the FLSSAR primer for involvement in history fair activities.
- To involve FLSSAR regional vice-presidents in promoting and reporting on chapter history fair initiatives.
- To encourage chapters to participate in local and county history fair contests by providing judges and making chapter award(s).
- To inform chapters that expenses for History Fairs are eligible for reimbursement under the current guidelines of the FLSSAR Endowment Trust Fund Disbursement Committee.
- To submit, in writing, a quarterly report on the activities of the committee to the secretary of the Florida Society.
- To submit, in writing, an annual report on the activities of the Florida Society to the Patriotic Activities Committee of the NSSAR
- * Details on Florida History Fair officials
- ** The award may be given to an individual or group project. Up to five awards may be necessary in a given year. A plaque with a generic inscription such as , Florida History Fair / Colonial Heritage Award / presented by / The Florida Society / Sons of the American Revolution. This would allow for multi-year usage.

Proposed: 2004
Approved: 2004
Amended:
Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Joseph S. Rumbaugh Oration Contest

- Status Standing
- Purpose: To administer the Rumbaugh Oration Contest for the Florida Society
- Authority: Florida Society By-Laws, Article V, Section 6. b.
- Members: A Chairman and four additional Members, appointed by the President, Florida Society, whose terms shall be concurrent with that of the appointing officer.
- Functions: To administer the Rumbaugh Oration Contest for the Florida Society in accordance with the National Society guidelines.
- To provide chapters with current guidance to conduct local Rumbaugh Oration Contest.
- To encourage chapters to conduct a Rumbaugh Oration Contest and select contestants for the State Rumbaugh Oration Contest.
- To provide chapter Rumbaugh Oration Contest Chairmen all assistance possible.
- Ensure adequate space is reserved at meetings to conduct the Rumbaugh Oration Contest; ensure judges and time keepers are designated and briefed; and ensure prize money and awards are on-hand. Additionally, travel expense reimbursement is granted to each Florida SAR Rumbaugh Oration contestant to the maximum amount of \$60.00 when proper and acceptable receipts are presented to the Florida SAR Treasurer within ten days of completion of the contest. Reimbursement will be made for actual receipted expenditures for road tolls and gasoline for travel to and from the contest at the rate of \$.55 per mile as well as for breakfast and lunch for only the day of the contest. Information and coordination of reimbursement shall be made by the Florida SAR Rumbaugh Committee Chairman or his designee to the contestant prior to the Florida SAR annual contest.
- To ensure the Florida Society Rumbaugh Oration Contest winner attends the National Congress to represent the Florida Society.
- To make all logistical arrangement, i.e. transportation, hotel, meals, per diem, etc. for the Florida Rumbaugh Oration Contest winner and escort, to attend the National Congress.
- To provide an account of all costs for the State and National Rumbaugh Oration Contest, as expensed, to the FLSSAR Treasurer for reimbursement¹/payment and inclusion in his report to the Board of Management.
- ¹ Grant travel expenses reimbursement to each annual FLSSAR Rumbaugh Oration contestant in the max. amount of \$60.00 when proper/acceptable receipts are presented to the FLSSAR Treasurer within 10 days after the completion of the contest. Reimbursement will be made for actual receipted expenditures for road tolls and gasoline for travel to and from the contest at the rate of \$.55 per mile as well as for breakfast and lunch for only on the day of the contest. Information and coordination of reimbursement shall be made by the Florida SAR Rumbaugh Oration Committee Chairman or his designee to the contestant prior to the Florida SAR annual Competition. Motion of Winter 2016 BOM.

Proposed: May 8, 1993

Approved: May 8, 1993

Amended: By BOM 5/20/2017

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Last Naval Battle of the American Revolution

- Status:** Standing
- Purpose:** To insure that on the 1st, 2nd, or 3rd, Saturday in March, depending on circumstances, the FLSSAR will conduct appropriate ceremonies commemorating The Last Naval Battle of the American Revolution at Cape Canaveral, Florida
- Authority:** Florida Society By-Laws, Article V, Section 6. b.
- Members:** A Chairman and up to five other members, all to be appointed by the President and whose terms shall be concurrent with that of the appointing officer. One member will be the Senior Vice President of the FLSSAR
- Functions:**
- To bring before the Spring BOM an appropriate date for the succeeding year's event for approval.
 - To submit all necessary permits and forms to local governments and/or authorities that may be needed to hold such an event.
 - To submit proper press releases to The Florida Patriot and National SAR magazines to insure proper notification to all SAR members.
 - To invite National SAR officers to attend and see to their needs during the event.
 - To insure that rooms are available at a local hotel at the lowest possible price for SAR, DAR, and CAR members who might need them and to arrange for any receptions and/or dinners that may be involved.
 - To submit proper press releases to local newspapers in Brevard County to insure notification to the public.
 - To notify and solicit as many color guard units and various local dignitaries as possible to attend the event.
 - To insure that a program be printed, and to create any medals, ribbons, or other memorabilia or awards that the BOM authorizes.
 - To make arrangements for all aspects of the ceremonies that might be needed in a given year including chairs, a PA system, clean-up, and light refreshments if possible.

Proposed: July 27, 2007

Approved: July 27, 2007

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Meeting Arrangements - BOM

Status

Standing

Purpose:

To plan, establish and administer the Meeting Arrangements for the Florida Society.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman, a co-Chairman, the FLSSAR Sergeant-at-arms, and at least three other Members, appointed by the President, Florida Society, whose terms shall be concurrent with that of the appointing officer.

Functions:

To search for and select a facility centrally located and convenient for all members as possible, that provides the best quality facility suitable to the membership. Present to the BOM information agreed on by the proposed facility recommended for approval before any contract signing by the FLSSAR President and Secretary. All contracts, including amended contracts shall be signed by the President and Secretary with signed copies provided to and retained in a contract file of the FLSSAR Secretary.

To negotiate room rates and meal prices.

To select a varied item menu for meals

- a. Set time schedule for serving meals
- b. Set Head Table requirements per FLSSAR seating protocol.
- c. Arrange for podium and an adequate sound system ~~if~~ as needed at meals.
- d. Assure that facility restaurant will serve breakfast at suitable time. Starting not later than 7:00 am.

To arrange for meeting rooms.

- Preferably not the same room as that used for dining.
- Arrange for adequate head table podium with room for speaker's notebook, sound system, and microphone. Extra floor microphone is desirable with wires on floor taped down to avoid tripping, etc.
- Several pitchers of ice water at strategic locations.
- Room setup "boardroom style" for Executive Committee, RVP meetings. The BOM meetings "Classroom" style, with rectangular head table for 12. Seating for members of at least 50 or more chairs as required for (1) one or (2) two days of BOM meetings.
- Assure adequate lighting for all meetings.
- Sergeant at Arms to place American and other flags in meeting rooms as proscribed by established SAR Flag Protocols.
- Assure Head Table of adequate size for banquets to avoid crowding.
- Arrange Saturday morning meetings if necessary, approximately 8:00 am to 12:30 pm.

To arrange for a comfortable Hospitality Room

- Staffed by chapter members of the designated RVP Region per arranged rotation schedule. The RVP chapters are to provide for non-alcoholic beverages
- Arrange with hotel to provide tables and chairs for members
- Should be the procedure due to hotel rules

To plan for additional requirements for specific meetings

- Arrange meeting room for Rumbaugh Oration Contest, set theatre style. Preferably not the same meeting room used for BOM meetings, do not reset. Coordinate with Rumbaugh Oration Contest Chairman.

(Winter meeting)

- Arrange for Registration Table for attendees. (All meetings)
- Arrange floral or other decoration for Head Table. (As appropriate)
- Arrange decoration centerpiece for all tables. (As appropriate)
- Ensure Head Table name tents and place cards are available for all reserved tables plus hotel table ID numbers are on all tables. (All meetings)

To give SAR hotel reservation ID code, phone number, meals and other information to the Editor of the Florida Patriot and Web Master for the e-mailing registration form in time to ensure dissemination of meeting information to the Membership of the FLSSAR in good time.

- **Provide road directions and map if necessary to a new meeting site.**
- **List menu choices and prices.**
- **Note any extra deposits required (by hotel), e.g. keys, phone.**

Proposed: By-Laws, April 10, 1995

Approved: By-Laws, April 10, 1995

Amended: January 19, 2007

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Membership Promotion and Retention

- Status** Standing
- Purpose:** To recruit and retain Members for the Florida Society
- Authority:** Florida Society By-Laws, Article V, Section 6. b.
- Members:** A Chairman and six Members, with the goal of having one member to represent each of the seven Vice Presidential Regions, appointed by the President Florida Society, and whose terms are concurrent with that of the appointing officer.
- Functions:**
- To provide guidance through the Regional Vice Presidents to chapters for the recruitment of new members.
 - To encourage chapters to participate in local activities to publicize the Society, and attract new members. Poll chapters to find what methods they've used successfully and not-so-successful to develop a publicity/involvement protocol/checklist for chapters to use.
 - To encourage chapters to maintain close relations with DAR Chapters and CAR Societies to *inter alia* help recruitment. In other words, to work with the DAR Liaison and the CAR Liaison committees.
 - To maintain relations with local genealogical societies to discover new, individuals eligible to join the SAR. Develop a listing (mailing and contacts) of all Genealogical societies in areas served by our chapters and send them a FLSSAR membership brochure (to be developed).
 - To encourage each chapter which had a member dropped for nonpayment of dues to seek his reinstatement. Poll chapters to find what methods they've used successfully and not-so-successful to develop a reinstatement protocol/checklist for chapters to use.
 - To obtain State Society assistance in urging reinstatement.
 - To encourage, support and advise chapter Registrar/Genealogists with genealogical problems regarding new and prospective members. This can be done in tandem with the Genealogy Committee. There is no reason to have a prospective member fail to become a member of NSSAR because there was no one to help the local Chapter find enough documentation to ensure his approval by the NSSAR genealogy staff.

Proposed: July 31, 1993

Approved: July 31, 1993

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

National Society Library

Status

Standing

Purpose:

To administer the Florida Society Program to support the National Society Library.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and four additional Members appointed by the President, Florida Society and whose terms shall be concurrent with that of the appointing officer.

Functions:

To inform the Members of the Florida Society of the existence of the National Society Library; the purposes and objectives of the "Friends of the Library" program through the *Florida Patriot* and at the Board of Management Meetings. Encourage chapters to disseminate this information through newsletters and meetings.

To familiarize all Florida Society members, and other potential supporters, with the history of the National Society Library.

To foster the increase of the financial resources of the National Society Library by encouraging individual and chapter participation in the various gift and memorial programs sponsored by the Library, especially membership in the "Friends" Program.

To provide periodically current and projected future status of the Library; to encourage the direct giving of books, microforms, etc. within the guidelines of the Library Collection Development Plan.

Proposed: July 31, 1993

Approved: July 31, 1993

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

New Chapter Development

Status

Standing

Purpose:

To provide for membership growth in new members and the retaining of members by encouraging a deliberate role in the development of new chapters within the Florida Society of the Sons of the American Revolution.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and members appointed by the President FLSSAR whose terms shall be concurrent with that of the appointing President. The total membership of this committee shall consist of at least five (5) members with one (1) member of the committee being at least a past officer of the FLSSAR.

Functions:

To establish and promote enthusiasm as the potential new chapter ventures into the procurement of new members and the establishing of a name and location in which the new chapter will meet during the upstart process, the charter ceremony, and the setting up of monthly meetings.

To work with Senior VP, RVPs, and existing chapters' leadership, as appropriate, to ensure the non-competitive nature of new chapter development; as well as, encourage individuals to assume a leadership position in the potential new chapter.

To work with FLSSAR Registrar and Genealogist to coordinate and facilitate new application processes; as well as, identify all existing FLSSAR members that may want to transfer into the new chapter.

To work with FLSSAR Webmaster and FLSSAR Editor to enhance the society's access to new, prospective members.

To encourage the individuals seeking a new chapter to recruit other individuals before the charter ceremony to build a good membership base before the chapter is chartered.

To gather and provide the potential new leadership of the chapter with appropriate example documentation of chapter by-laws, constitutions. These services shall also extend into providing such documentation related to all the various committee that are available to participate in at the chapter level as identified by FLSSAR and FLSSAR.

To provide support once the chapter has been chartered so that the new chapter can continue to retain membership and grow their membership.

To encourage and remind the prospective membership of the need to have at least ten individuals to commit to this new chapter as officers, committee chairmen, and member attendees of the monthly chapter meetings.

Proposed:

Approved:

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Newsletters and Periodicals

- Status** Standing
- Purpose:** To increase and improve the quantity and quality of chapter print publications.
- Authority:** Florida Society By-Laws, Article V, Section 6. b.
- Members:** A Chairman and Members appointed by the President FLSSAR whose terms shall be concurrent with that of the appointing President. The committee shall consist of at least seven (7) members that may also be chapter editors of such documents being reviewed
- Functions:**
- To encourage chapters to publish newsletters and other publications such as meeting notices, brochures, yearbooks, memorial books, anniversary books, etc., that are distributed to both chapter members and the general public as appropriate.
 - To improve chapter newsletters by conducting a statewide competition known as the Fowler Newsletter Award in which the winning chapter receives a monetary award as deemed by the FLSSAR.
 - To provide assistance to chapters looking to create such newsletters, periodicals, and other publications to promote their chapter and to encourage their members to participate.
 - To improve chapter periodicals (yearbooks, memorial books, and anniversary books) by conducting a statewide competition.
 - To encourage chapters to upload and distribute their newsletter in a digital format that provides more content and graphics to their membership while keeping the overall cost to the chapter at a minimum.
 - To encourage chapters to send their Newsletters and Periodicals to the Society webmaster for inclusion in the website, to the State Historian, and to the Archives Committee.
 - To encourage chapter to send their newsletters, periodicals, and other publications to the Society Editor for inclusion of such news in the FLSSAR *Florida Patriot* Magazine.
 - To encourage chapters to send their Newsletters to the National Newsletters and Periodicals Committee to be considered for the Carl F. Bessent Award; to recommend for such submission, particular and appropriate newsletters.
 - To encourage chapters to send their periodicals to the National Newsletter and Periodical Committee to be considered in respective and appropriate award contest that are held on the NSSAR level.

Proposed: May 5, 2000

Approved: May 5, 2000

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Patriotic Activities

- Status:** Standing
- Purpose:** To foster Americanism by encouraging and assisting in the development and presentation of interesting and enjoyable programs and events emphasizing Colonial and Revolutionary War history, and the duties, rights and privileges of citizenship; and to promote participation in existing NSSAR programs such as Allegiance Sunday, and the Furlong Flag Awards.
- Authority:** Florida Society By-Laws, Article V, Section 6. b.
- Members:** A Chairman and four additional Members, appointed by the President, Florida Society and whose terms shall be concurrent with that of the appointing officer.
- Functions:**
- To encourage and assist Chapters in the development and promotion of programs emphasizing the founding of the United States, its traditions, its customs and its institutions.
- To encourage chapter members to seek initiation of and participation in Allegiance Sunday programs held in their houses of worship on the Sunday on or nearest the 4th of July. Participation might include a brief tribute to the signers read by a uniformed compatriot, followed by his leading the worshipers in the Pledge of Allegiance to the Flag of the United States of America to begin the service. Parading and posting of the Colors by the Chapter Camp is also an impressive beginning for the service.
- To encourage chapter representation at the naturalization ceremony of new citizens.
- To develop interesting programs of Patriotic Educational value for presentation before school, citizen, fraternal, and civic groups. Programs may center on flag history, historical documents, and vignettes of individuals or groups that had impact on the establishment and development of the United States.
- To administer the NSSAR Rear Admiral William R. Furlong Flag Award program for the Florida Society by encouraging and reporting FLSSAR Chapters presenting the NSSAR Furlong Flag Award Certificate to businesses, organizations, and individuals flying the flag in observance of the United States Flag Code; and to promote FLSSAR chapter participation in Flag Day, June 14, ceremonies that emphasize respect and honor to the Flag of the United States.

Proposed: July 31, 1993

Approved: July 31, 1993

Amended: May 5, 2000

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Public Service and Heroism

Status

Standing

Purpose:

To oversee the Public Service and Heroism Award Program of the chapters, and to also make Program Awards in the name of the Florida Society.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and additional Members as may be appointed by the President, Florida Society, whose terms shall be concurrent with that of the appointing officer.

Functions:

To publicize the Program to the chapters and to encourage participation and the presentation of the appropriate Commendation Medals to qualified persons as defined in the NSSAR Handbook.

To request each chapter to name a program Chairman who shall administer the program for the chapter and shall report all Awards made to the State Committee Chairman who shall report all Awards to the Board of Management and to the National Chairman.

To present Awards in the name of the Florida Society with the approval from the Medals and Awards Committee and to report such Awards to the Board of Management and the National Committee.

Proposed: May 5, 2000

Approved: May 5, 2000

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Publicity

Status

Standing

Purpose:

To encourage, foster, and coordinate the Publicity efforts of the Florida Society.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and four additional Members appointed by the President, Florida Society and whose terms shall be concurrent with that of the appointing officer.

Functions:

To promote Florida Society and chapter publicity by submitting items of interest on SAR activities to local media outlets, i.e. newspapers, magazines, radio, television, for publication or airing.

To encourage members to participate in public events, i.e. parades, ceremonies, fairs etc., to project the image of the SAR and to generate favorable publicity.

To establish the criteria for the administration and award of the Earl Marlin Publicity Award. Criteria includes the grading of publicity material submitted by chapters, and the selection of awards to Chapters based on total points of publicity materials submitted to the Earl Marlin Chairman by the Chapters.

To foster and promote new initiatives, ideas, and opportunities for obtaining and furthering favorable Publicity for individuals, chapters, States, and the National Society, and the Programs of the Sons of the American Revolution. The Publicity Committee will also have the responsibility to maintain and revise the Earl Marlin Rules and forms and the Press Release Examples. i

Proposed: October 23, 1992

Approved: October 23, 1992

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

ROTC / JROTC

Status

Standing

Purpose:

Provide patriotic outreach to the Senior and Junior ROTC programs which exist in Florida schools.

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and five additional Members are appointed by the FLSSAR President, and serve terms shall be concurrent with that of the appointing officer.

Functions:

Develop and maintain a current roster of all Senior and Junior ROTC units in Florida.

Encourage all chapters to participate in the National ROTC Award Program with the ROTC Units they support.

Inform the Board of Management, and all Florida Society Chapters, on the status of the ROTC program in Florida.

Serve as liaison between the Florida Society and the National Society ROTC Subcommittee.

Follow the guidance provided by the National ROTC Subcommittee, concerning the SAR Outstanding Cadet Program. Establish and manage such an FLSSAR program yearly.

Develop and promote positions to support Department of Defense service requirements, *vis a vis* the ROTC Program.

Proposed: January 17, 1998

Approved: January 17, 1998

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

SAR Educational Center and Museum

Status

Standing

Purpose:

To administer the Florida Society Program to support the development of The Center for Advancing America's Heritage. When fully developed, the Center will dramatically increase the educational support of civic literacy around the United States.

Authority:

Florida Society By-Laws, Article V. Section 6. b.

Members:

A Chairman and additional Members who shall be appointed by the President, Florida Society and whose terms shall be concurrent with the appointing officer.

Fiunctions:

To promote donations and fund raising for the CAAH within the Florida Society.

To inform FLSSAR compatriots of the objectives and importance of the Center's outreach education programs and their importance to all SAR members.

Further

Definition:

Why Florida Compatriots Should Support for the Center for Advancing America's Heritage (CAAH or Center for short): The Center, when complete, will meet a critical nationwide educational need that volunteers in chapters and states cannot perform, but through united action our local Compatriots can cause this need to be met.

Here's how!

The Center will be staffed by professional employees who are specially trained to engage and educate the public.

They will use the latest multi-media techniques.

Create a new interactive internet website capable of serving a nationwide audience as well as states and chapters.

Create unique dramatic presentations that will entertain and inspire audiences to be knowledgeable patriotic citizens who value their American citizenship and American exceptionalism.

Distribute these presentations to local units and use them in the Center to attract tourist and conventioners who frequent Louisville's "cultural row" on West Main Street, and to promote membership in the SAR.

Create a teaching museum at the Center for the public and school groups.

Create a Center Store to serve the visiting public.

Establish partnerships and liaisons with appropriate educational and cultural institutions.

Through appropriate public relations initiatives make the Center the "National Public Face" of the SAR.

Each Compatriot has an obligation to support the above mission just as much as he does his local state and chapter activities. The Center will vastly increase SAR's influence in the public domain

Public Mission Statement

The Center for Advancing America's Heritage is an integral component of the National Society of the Sons of the American Revolution providing patriotic and civic education for all people based on our shared heritage and the experience of the Country's Founders.

Proposed:

Approved:

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Strategic Planning

Status

Standing

Purpose:

The Committee shall advise and support the FLSSAR's organizational management function by assisting the Society's leadership in setting short, medium, and long-term priorities, focusing energy and resources, strengthening operations, ensuring that the FLSSAR and its chapters are working toward common goals, establishing agreement around intended outcomes/results, assessing and recommending adjustments in the organization's direction in response to a complex and changing environment.

Goal(s):

The Committee shall support the FLSSAR in achieving efficiency, consistency and continuity by: providing ongoing environmental assessments; defining clear objectives, goals, and initiatives for short, medium and longterm timeframes; identifying mid-course corrections as needed to achieve:

- 1) Membership growth and retention
- 2) Greater Compatriot participation in Society initiatives
- 3) Enhanced public awareness and support for the Society's Patriotic issues and initiatives
- 4) Strengthening the Society's financial resources

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman appointed by the Society President, and additional members, not less than five, who shall be nominated by the Chairman, and confirmed appointed by the President of the Society. The term for each Member shall be: five years from date of appointment. Members of this committee shall have prior executive or strategic planning experience, and be proficient in the planning process prior to appointment. Advisory Groups may be formed by the Committee Chairman to focus on specific issues or topics. Members of Advisory Groups shall be Compatriots in good standing from any Chapter, each of whom shall have expertise in the topic of focus.

Functions:

Strategic Planning is the comprehensive collection of ongoing activities and processes that the FLSSAR shall use to systematically coordinate and align resources and actions with mission, vision, and strategy throughout the Society.

1. Perform, create, provide, etc.
2. Perform concurrent research and assessment: internal and external publics, and environment
3. Provide ongoing Identification of strengths, weaknesses, opportunities, and threats to the FLSSAR
4. Create, maintain, and monitor the FLSSAR's Strategic Plan which shall be an ongoing initiative.
5. Provide general Planning and Process support to the leadership of the FLSSAR as requested

Reporting:

The Committee shall report to the Society President Board of Management

Policy

Statement:

Operating within the framework of the Society's Charter, the FLSSAR Strategic Planning process shall be a disciplined effort that produces fundamental decisions and actions that, shape, and guide what the Society is, who it serves, what it does, and why it does it, with a focus on the future. FLSSAR's strategic planning process articulates not only where the Society is going, over the short, medium, and long terms, it specifies the initiatives and actions needed to make progress, and how The Society will know if it is successful. The FLSSAR Strategic Planning Committee shall be the body that supports this effort.

Proposed: May 2017

Approved: May 2017

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Technology Advisory Committee

Status

Standing

Purpose:

To improve the use of technology in the Florida Society

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and Members who shall be appointed by the President, Florida Society, and whose terms shall be concurrent with that of the appointing officer.

Functions:

To develop policies and procedures for the FLSSAR website (flssar.org).

To advise the current webmaster on issues related to the FLSSAR website.

To act as a conduit for FLSSAR member suggestions and complaints regarding the FLSSAR website.

To research and recommend to the BOM for implementation other uses of technology that might be used by the Society to further its objectives and programs.

To act in an advisory role to chapter webmasters offering guidance, suggestions, and support.

Document the website and document the website procedures.

Proposed: April 24, 2009

Approved: April 24, 2009

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Tom & Betty Lawrence American History Teacher Award

Status

Standing

Purpose:

The National Society of the Sons of the American Revolution, whose mission and objectives are patriotic, historical and educational, wish to identify, recognize and commend Outstanding Social Studies Teachers. These extraordinary educators at private, public and parochial institutions, who teach our children in a middle or high school setting, will be recognized for actively addressing the history of the American Revolutionary era. The Tom & Betty Lawrence American History Teacher Award winner will represent a teacher whose instruction on the Revolutionary War era from 1750 – 1800 demonstrates educational efforts in the classroom that exceed and excel above current, accepted curriculum requirements

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and two to four additional members, appointed by the FLSSAR President, and who will serve terms concurrent with that of the appointing officer. The program will be best served if all members are from diverse Chapter areas.

Functions:

It shall be the duty of the Committee to set measurable goals for each Chapter in the State to ensure that all deserving Social Study (History) teachers are made aware of this award.

It shall be the responsibility of the FLSSAR Committee to contact each state Chapter (directing all correspondence to the President and the American History Teacher Committee Chairman). This contact should include all NSSAR directives and forms available for the ensuing year.

It shall also be the duty of the Committee to put forward specific tasks for the teachers to accomplish in order to better teach Early American History to their students.

The Committee shall select the winning candidate from those candidates sent forward from the Chapters and, with the approval of the BOM, pass this application on to the NSSAR Committee Chairman.

The Committee shall use the state winner's documents and handouts as promotion material for the following year's award program (provided the Committee has written permission from the previous year's winner).

A suitable Award is to be presented to the FLSSAR winner at the FLSSAR Annual Meeting.

The winner of the FLSSAR Award is to be photographed and his/her application is to be made available to all Chapters for promotion purposes.

FLSSAR Award:

The Committee recommends that FLSSAR give the state winner a cash award, plus an appropriate engraved Plaque and Certificate.

At the Fall Board of Management Meeting, it shall be the duty of the current Committee Chair to request a budget amount for the Annual Grant for the coming year. This should be done before budget for the coming year is presented by the FLSSAR Treasurer. The Treasurer needs to be informed of your requested amount before he prepares the new budget.

Chapter duties:

The Chapters shall provide the FLSSAR Committee with appropriate candidates and the supporting documents needed to be considered for this award.

Each Chapter is responsible for providing all teachers with the appropriate deadlines and Rules applicable to the Contest for the ensuing year.

When possible, each member of the various Chapter History Teacher Award Committees shall attend classes at the high school level to show the previous year's program for all to see and learn from.

The Chapter Committee shall provide candidates with the appropriate application blanks and give council to those who wish to enter this award contest.

Chapters shall provide the local winning entry with a significant Award and present this Award at one of their member meetings.

Publicity photos and write-ups are to be given to the local media for publication and copies of these are to be sent

to the FLSSAR Committee Chairman.

Deadlines for action:

Application entry deadline to local Chapters: December (day selected each year by FLSSAR Committee Chairman). This should allow the Chapter to have the Award Winner at a Chapter function in the early part of the year.

Chapter entry deadline to FLSSAR Chairman: January (day selected each year by FLSSAR Committee Chairman). This is necessary in order for the FLSSAR Committee to fairly judge all candidates and select the winner for the year.

FLSSAR candidate deadline to NSSAR Chairman: February (day tba). NSSAR judging to be held at Spring Leadership meeting.

Suggested Chapter awards:

In order to make the contest appealing, each Chapter should consider making a cash award (in the nature of \$150), plus a suitable plaque or certificate nominating their American History Teacher of the Year. There does not need to be a Second Place award.

National Awards:

All state finalists will receive a certificate of appreciation for their participation. The Winner of the NSSAR contest receives a scholarship for continuing education, as is spelled out on the NSSAR website.

Proposed:

Approved:

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name:

Veterans Affairs

Status

Standing

Purpose:

To foster, coordinate and support Veterans' Affairs programs for the Florida Society

Authority:

Florida Society By-Laws, Article V, Section 6. b.

Members:

A Chairman and seven additional Members, with the goal of having one member to represent each of the seven Vice Presidential Regions, appointed by the President Florida Society, and whose terms are concurrent with that of the appointing officer.

Functions:

The Veterans Affairs Committee has two major areas of responsibility.

The primary responsibility of the State Chairman and the Regional Vice-Chairmen is to encourage, advise, and motivate the various Chapters (primarily through the Chapter Veterans Affairs Chairman) to:

Recognize and present War Service Medals and Certificates to veterans within their respective Chapters who have served in the military during a war period.

Recognize and present Military Service Medals and Certificates to veterans within their respective Chapters who served in the military during peace time.

Recognize and present the SAR Purple Heart pin and Wounded Warrior Coin to veterans within the Chapter who received the Military Purple Heart during their military service.

Encourage gifting and visitation to veterans both within the Chapter as well as at local VA Hospitals, clinics, and nursing/private homes.

Participation in military funerals, parades and other veteran functions/activities. (SAR uniforms should be worn when receiving the colors at the funeral of a homeless veteran when no family members are present.)

Participate and conduct such other Veterans Affairs as directed by the President, Florida Society.

The State Chairman and the Regional Vice-Chairmen should encourage the Chapters to participate in the national USS Stark contest. The Veterans Affairs Committee responsibilities include:

Process and consolidate all applications for the USS Stark Award for entrance into the National Contest.

Summarize the forms for the State of Florida and submit the summary to the NSSAR USS Stark Chairman.

Inform the FLSSAR President of the state winner of the contest at the Spring BOG for the presentation of the SAR Flag streamers. (The National winner is announced by the NSSAR.)

Support the initiatives of the NSSAR Veterans Recognition Committee and serve as liaison between that committee and the Florida Society.

Establish procedures (and administer the same) for the expeditious processing of World War II Veterans Corps Survey requests, which are submitted by FLSSAR Veterans. Approved WW II Veterans Corps compatriots are automatically added to the FLSSAR Veterans Battalion.

Establish procedures (and administer the same) for the expeditious processing of requests submitted by FLSSAR Veterans to join the FLSSAR Veterans Battalion.

Review each FLSSAR Veterans Battalion Survey request, to determine if the submitting compatriot is a veteran. Then render a determination if that compatriot rates the purchasing and wearing of the SAR War Service Medal or the SAR Military Service Medal. Communicate finding by sending an electronic FLSSAR Veterans Certificate of Recognition and Military Service to the compatriot's chapter president for presentation to the FLSSAR member.

Maintain a database of all compatriots who are members of the FLSSAR Veterans Battalion. Report the same for publication in the Quarterly Board of Management Proceedings.

Submit articles for publication in the Florida Patriot, from time to time which further the interest and recognition of FLSSAR Veterans.

Proposed: January 23, 1993

Approved: January 23, 1993

Amended: 10/8/2022

Special or Ad Hoc Committees

Explanation

A Special Committee (sometimes called ad hoc committee) has the following characteristics:

1. A Special or Ad Hoc Committee is established, structured, and empowered by action of the President or of the Board of Management.
2. A Special or Ad Hoc Committee performs the task or tasks specified in that action;
3. A Special or Ad Hoc Committee remains in existence, and its members continue to serve, until the task/s shall have been completed, a report submitted and accepted, and the committee is discharged.

Changes may be made to Special Committee assignments by the empowering authority.

Special Committees may be transformed into Standing Committees by the Board of Management.

Florida Society
Sons of the American Revolution
Committee Charter

Name: Congress Surplus Allocation

Status Ad-Hoc

Purpose: To evaluate proposals for the allocation of the remaining Congress funds and make recommendations to the next Board of Management meeting for disbursement.

Authority: Florida Society By-Laws, Article V, Section 6. c

Members: The committee will consist of Dick Young (Chairman), Lee Popham, Kevin Shurte, Decody Marble, and Chris Washler.

Functions: The committee shall be established to receive and evaluate proposals for the use of the surplus funds from the 133rd Congress. The committee may meet by email, Zoom, or in person.

For a proposal to be evaluated, it must be submitted in writing or email to the chairman. Proposals shall include at least information on recipient, purpose, and explanation of how a distribution will benefit the Society, and who will be responsible for the application of any allocated funds.

The committee will remain in service until all Congress funds are allocated. The committee shall report their activities at each Board of Management meeting until its dissolution.

Proposed:

Approved: May 18, 2024

Amended:

Revoked:

Florida Society Sons of the American Revolution Committee Charter

Name: **First Amphibious Assault Memorial**

Status Ad-Hoc

Purpose: Establish a monument in recognition of the first amphibious landing of the American Revolution.

Authority: Florida Society By-Laws, Article V, Section 6. c

Members: This committee will be established with the following members and they shall serve until the BOM after the dedication of the monument or on a 2/3 vote of the BOM. Additional members may be added to the committee by the incumbent President and confirmation of a majority of Excom. Those members shall serve under the same terms as the initial appointees. Steve DePaul, Jon Hunt, Dick Young, Steve Fields, Matt Matthews, Chris Washler.

Functions: This committee will be funded with an initial \$5,000 from the general fund.

The committee will establish an action plan and other recommendations, not limited to, but including, budgets, liaison relationship with partner organizations, design of monument site, promotional items, and advertising. The committee will report to each Board of Management meeting and to Excom on request.

Proposed:

Approved: May 18, 2024

Amended:

Revoked:

Revision History

Revision - October 27, 2012: Rewrite and restructure of charter document.

Revision - January 2014: Combining of Veterans Affairs and Veterans Recognition Committees

Revision - May 2, 2013: Separation of Veterans Affairs and Veterans Recognition Committees

Revision - May 3, 2013: Changing of Committee name for Chapter Challenge.

Revision - September 6, 2013 Changing of Committee name for Constitution & Bylaws committee to Documents Committee; Removal of Function "8," and rewording of Functions 1 - 7.

Revision June 10, 2015: Adding placeholder spaces for 3 missing Standing Committee charters to be added when received and approved; Amending list of current (June 2015) list of Ad Hoc committees and adding placeholder pages for those charters to be accepted by FLSSAR President as provided for in FLSSAR Bylaws Article V Section 6.c.(1)

Revision May 15, 2016 Finance Committee - Strike – and two other members, add – at least two and no more than four ; Change from Ad Hoc to Standing – Battle of Thomas Creek Commemorative Committee; Add Ad Hoc Committee - Long Range Planning Committee

Revision October 15, 2016: Replacing Audit Committee charter language " annually, an audit or financial review" with "an annual independent internal audit with specific guidelines each year" as approved by Board of Management.

Revision December 19, 2016: Addition of Ad Hoc Ethics Committee charter.

Revision February 4, 2017: Change from Ad Hoc to Standing – Ethics Committee

Revision May 20, 2017 Support the Troops Committee and Medal of Honor Committee Dismissed; Change from Ad Hoc to Standing Strategic Planning Committee (FKA – Long Range);

Revision May 19, 2018 Abolish Liberty Tree committee, and assign duties to Historic Sites Committee

Revision May 19, 2018 Combine Americanism Poster and Americanism Brochure Committees

Revision October 13, 2018 Change name of Advancing Americas Heritage Committee to SAR Educational Center and Museum;

Revision October 5, 2019: Battle of Thomas Creek changed from Ad Hoc to Standing

Revision October 5, 2019: Nominations Committee With the BOM's decision to cancel all future Winter BOM meetings, it is necessary to make the following change to the charter. Changed the Functions section to match the text from Article III, Section 2 A. (1)(b).

Revision July 30, 2020:

- Removed obsolete Liberty Tree charter.
- Added missing Educational Outreach charter.
- Added missing Americanism Youth Contests charter.
- Added missing Historic Sites & Celebrations charter.

Revision October 3, 2020:

- Removed obsolete Chapter Challenge & Americanism charter.
- Removed obsolete Good Citizenship Certificate charter.
- Removed obsolete Operation Ancestor Search charter.

Revision May 2021:

- Changed Documents Committee to By-Laws Committee.
- Changed all references to "charter" with "mission statement."

Revision Oct 2022:

- Removed obsolete Veterans Recognition Mission Statement.
- Modified Historic Sites and Celebrations Mission Statement to add functions to coordinate the celebration of the 250th anniversary of the American Revolution.

Revision May 2023:

- Changed all references to "mission statement" with "charter."

Revision July 2023:

- Removed 2023 Congress Planning Committee due to adjournment of 2023 Congress.

Revision May 2024:

- Updated Financial Review Committee charter.
- Changed Education Outreach Committee to Standing committee, modified its name, and updated its charter.
- Added ad-hoc Congress Surplus Allocation Committee.
- Added ad-hoc First Amphibious Assault Memorial Committee.